

MZSSNA MINUTES
March 16th, 2022

Open with a moment of silence, followed by the Serenity Prayer, followed by the Service Prayer.

Attendance:

Trusted Servants			Trusted Servants			Members @ Large
Chairperson	Mary B	P	PR (Local committee)	OPEN		Doug H.
Vice-Chair	Scott M.	P	Facilities	Stuart L.		Marc S
Treasurer	Sharon S.	P	Local Host	OPEN		Scott K.
Co-Treasurer	Randi B.	P				Louis H.
Recorder	Michelle B.	P				Gina M,
Arts & Graphics	Amanda M.	P				Scott K.
Merchandise	Andrea					Michael F
Registration	De L.	P				Mel R.
Programming	Diane S.	P				
IT	Barry B.	A				

Approval of February Minutes: Unanimous

NA-versaries: No NA-versaries this month

Introductions were made (see members at large in attendance above)

Reports:

Chair: Contract has been signed, countersigned and original copies to Mary & Stuart. No changes other than Mary name on it, Will be meeting Saturday @ 3:00 pm with Randi, Sharon, De to discuss changes to the budget to accommodate the \$3000 room price. Will discuss cost for meal. In the past had a food minimum to keep cost down for members. Will not be able to do that. Cost will be firm and will NOT be inexpensive. Looking at a minimum of \$40 lunch and \$50 dinner. We will not make any money in that category. Please look over previous numbers on committee budgets as it exists. We will use same numbers unless you give input before now and Saturday for serious consideration to increase the budget. Did not look at the PR to Professionals guidelines as of yet Will work on those in the next 30 days.

Questions:

How many can occupy a room? 1-4? *Do not have an answer; Facilities will have to look into that. Noted it is usually put in the contracts. Stuart will check. Good to know so members know what they will be charged.*

Skirted table Fees? – *Included in 3,00 contract; as many as we need*

AV Discounts? *No AV in the contract. Discussion with Barry about that & then Barry & Kevin discussed it. We have secured most of what we need independently. It appeared the most we would need to depend on the hotel for would be connection fees and there are no discounts for that. Although it says there is free wifi in the hotel and meeting rooms. If any enhancements are needed in those connections, that would have to be negotiated.*

Asked of Facilities: Request for Meal Choices to be sent. Noted this has been placed in SLACK. 4-5 options and total cost with service fees

Asked of Treasurer: Last budget in SLACK; did a mock working one. Will post working the draft. It does not take into account any switches need to make. Noted committee chairs should all review their budgets.

Vice Chair: Verbal report.

Treasurer: No report

Co-Treasurer: No report

Registration: No Report

Facilities: Nothing other than what Mary reported. Would like to join in on the budget meeting.

Host: Open

Registration: No report

Programming: No report

Arts & Graphics: Nothing done with Arts & Graphics. Will look at budget and try to find updated pricing. Need to explore and learn SLACK. Was included in the conversation with Gina & Scott in regards to the PR to Professionals position description. I have looked at the stuff, but have not been able to put anything together. I do have some thoughts on it. I would recommend having Matt L in Milwaukee or some other folks that have done that take a look at any draft. Nic at NAWA emailed me to see if I could do a workshop, so going to be on a panel to talk about we've attracted people to MZSS and how that got started, and I can only be on for the first hour, so I recommended Cindi B is going to Join and so we'll be talking about this workgroup and its history.

IT: Greetings in Recovery, I will not be at our meeting this evening March 16, 2022. I am sharing my experience, strength, and hope at the NACHO Group in Omaha, Nebraska. No changes have been made to the web site since our last meeting. I did have phone conversations with Kevin and Stuart about IT needs at the hotel. The discussion was the starting point and more will be revealed in the future with this groups input. We have a meeting set up for Sunday am at 9 am Central Daylight Time on Zoom to go over the IT for MZSSNA. Anyone who wishes to attend is welcome and encouraged to join us. I will post the zoom information in the general and it channel after this meeting tonight. I did not want to confuse people with different zoom meetings. The id is 496 411 9409 and the passcode is 1953. ILS, Barry B.

Recorder: Request for reports to be submitted via private message on SLACK and will be included in the minutes

Merchandise: No report

Old Business

Nominations for open positions:

Host: Mel R. introduced herself; potential Host position. Recently ended an area level position and it was suggested for her to join. Clean since 2012. Would like to hang out and consider nomination possibly next month. No service resume at this time; wants to review the position duties & responsibilities.

PR to Professionals: No nominations. NOTE: Gina, Scott, & Amanda worked a little bit on this document. Draft has been started and posted. It is nowhere near completed and only contains some recommendations of things that need to be included. Made recommendations off of the guidelines that were in there from programming. If you set up a new channel, then post in the main group that you have a channel that you are using so others can join.

THEME:

Scott will send an email or a poll to tally and determine theme. Need to narrow the list down. Recommend for all to choose 3 to narrow the list down. List is posted in 23-Theme. Please review list and email Scott M. top 3 choices.

Review of committee timeline:

- Hope to simplify it to make it an easier read
- Things seems to be listed may belong to a different committee
- Host Committee seemed to be loaded with a lot of responsibilities
- Host committee delegates to others for various duties like rides to airport
- Host timeline may have different needs each year & different circumstances; move duties as needed.
- If you have previous experience, please review timeline for suggestions
- Too many details? Some prefer more detail & defined duties, others may not need as much detail
- Work with other committees to coordinate each duty, (example Arts & graphics make flyers, then host distributes)
- Arts & Graphics timeline needs to be examined. Program timelines, Posters, fliers, etc.

New Business:

Menus for Banquet:

Need to examine a process structure and then discuss at next meeting. Will be meeting to break down a financing structure how to order, price, and focus on merchandise to determine price points to assist in meeting obligations at Hotel.

Meeting adjourned & closing 3rd step prayer led by Mary B.

Next scheduled meeting: Wednesday, April 20th, 2022

Respectfully submitted by Michelle B.