MZSSNA MINUTES August 17th, 2022

Open with a moment of silence, followed by the Service Prayer.

Attendance:

Trusted Servants			Trusted Servants			Members @ Large
Chairperson	Mary B	Р	PR (Local committee)	Jennah	Р	Louis H.
Vice-Chair	Scott M.	Р	Facilities	Stuart L.	Р	Doug H.
Treasurer	Sharon S.	P:	Local Host	Michael F.	Р	George B.
Co-Treasurer	Randi B.	Р				
Recorder	Michelle B.	Р				
Arts & Graphics	Amanda M.	Р				
Merchandise	Andrea	Р				
Registration	De L.	Р				
Programming	OPEN					
IT	Barry B.	Р				

Introductions were made (see members at large in attendance above)

Approval of June Minutes: No objections

Reports:

Programming

Nomination: Louis H., personal conflict on wanting to do a workshop "Our common Welfare" vs being the Chairperson.

- With the timeline and workshop topic. Several people may be interested in doing the workshop. Many others would be experts at presenting the topics. Others could present
- Have already been a previous Chair, and brings experience
- Easier to get someone up to speed on doing a workshop, but not so much for a Chair position.
- Chair does not precludes a person from doing a workshop. It has previously been done.
- Previous precedence of a Chair doing a workshop
- Suggestion of mentoring someone for the next committee.
- Louis is will to do the position given

Proposal for unanimous consent. No objections. Congrats Louis 🐸



Chair: Verbal report. Nudging to recorder for the Bank letter, Nudging to treasurer to add signers. Mary has gotten the signers changed on the account. Prices for merchandise have been discussed and need to be voted on today. Look at prices today and consider living expense increases and re-look at process. Who to put as contacts on the registration flier. Possibly Scott or consider Randie or someone from Detroit? May not get a lot of contacts, but probably need at least 2 on the flier for contacts.

Consensus to approve for the Bank letter, approved unanimously

- Add Scott Martin, MZSSNA Vice Chairperson
- Add Randi Benno, MZSSNA Co-Treasurer
- Remove Cindi Benson, Previous MZSSNA Chairperson

Vice Chair: Verbal report. Scott is now on the Bank account. Dee has volunteered to be on the registration flier.

Secretary: No report

Treasurer: No report. Noted: Going to go over the budget. Old merchandise – gave permission to sell for \$5.00.

Co-Treasurer: No report. Got the bank taken care of.

Merchandise: No report.

NOTE: Going to need to make a calls to find out the cost of items to see what prices have gone up. Maybe get bids

Facilities: Spoke to hotel to make sure everything is still good and no surprise due to increases. Agreed no price increases in food. We can identify however we would like for the booking. One year out she can set up a registration link for hotel.

Host: No report.

Registration: No report. If selling at an even, take picture of registration form and send to Deb. 98% of registrations will likely be online. Checking the PO box, take a picture of the registration. Will help with keeping the data current. Is willing to be a contact on the registration form. Looking forward to the event and being of service.

IT: Email has been sent out. Most have been going to SPAM. Hoping to Switch off MailChimp. New This program that works really well and doesn't send. Waiting for registration to set up registration on the website. Want to jump in on programming to help there too. Button on the website to jump in and join the workgroup

Note: Trust that Barry will make good judgment. Hearing no objection, Barry is good to go on the change from MailChimp. Approved.

PR to Professionals: Making connections to the PR chair and Co-Chair. Have people ready to help.

- List of address of professionals.
- Want to rope in Med students in to invites
- Email of save the date to professionals
- Or post cards? Need a list of dollar amount if that's the route you go. We want to make sure we have a lot of local professionals
- Possibly is that this will be a hybrid event. Both for participation and presentation.
- Did purchase some equipment.
- Last even was successful

Arts & Graphics: Amanda offered the save the date assistance on the flier. She can share the logo or create it. Information has been shared for contacts for Amanda & Jennah.

Old Business:

Four designs submitted. Straw poll on designs. Designs numbered. 1 - upper left, 2 - upper right, 3 - lower left, 4 - lower right



- Concern with colors on option 3 being too dark
- Perhaps a lighter shirt
- Can alter the colors if wanting a black shirt
- 2nd or 3rd can make changes on colors
- Some feedback about the NA symbols are busy on design 3
- There are some that said other numbers, but can concede to number 3
- People just unsure about how it would be on a shirt for colors
- Forest green did sell well in the past
- Amanda will work more on polishing #3 and different color options

Registration flier options discussed:



- Registration flier online be simplified Save the date
- Mail flier and printed flier option
- Forces people to go to the website
- Square 4 on a page, cut and pass them out? Produce more when they are smaller
 - Usable on Facebook
- Pushes you to website
- Cleaner registration on website
- Also another printable fill out form that can be printed



How are we listed with the Hotel?

- What to ask for when reserving the room can say MZSS.
- Will have a link October 1st from the Hotel. Useful for an email blast
- MZSSNA to be consistent throughout all the items that we do. All agree with MZSSNA
- Hotel needs the same information.

Address & phone:

- Off Slack on website? Googled it; hotel website. Is it freeway or expressway? Either way is fine.
- Phone & address is confirmed. Consensus is freeway on address.

Registration contact:

- De & Scott
- May be important get a local person
- Add Stuart
- Consensus for 4 contacts on flier: De L, Scott M, Stuart L, Mike F

Pricing

Registration: \$30.00, \$35 after cut off October 1st 2023, \$20 for virtual attendance.

Luncheon: \$30.00 Banquet: \$45.00

- April Minutes reflect the Southwestern Banquet for dinner
- Don't need specifics for flier
- No decisions on a lunch options
- May have been decided as a smaller meeting
- Only decided on how much the luncheon would be
- Find something on the menu for lunch around \$30.
- Questioning \$30 lunch option due to ++, we would be over 30.00
- Luncheon options: Chicken, Fish, or vegetarian; will choose specifics later.

Above prices approved for Registration & Food Pricing

PENDING FINAL COSTS: Shirts- 4 color artwork cost. Dark color and light color costs. Jennah will get bids on costs to confirm at

September Meeting T-shirts: \$20.00 Long sleeve: \$20.00 Hoodie (Zip up): \$45.00 Garage Shirt: \$40.00 Journals: \$10.00 NO MUG

New Business:

Administration on Facebook: Remove Diane & Mark as admin since she is no longer on the committee. Barry will check into Admin removal on FB. Also need to remove Cindi & Kevin. Michelle has been added. Do we want to change the logo? When Amanda gets done with the final version we will update FB. Barry will put up the generic one.

Meeting adjourned & closing 3rd step prayer led by Mary B.

Next scheduled meeting: September 21st, 6:30 PM

Respectfully submitted by Michelle B.