

MZSSNA MINUTES

January 18th, 2023

Open with a moment of silence, followed by the Service Prayer.

Attendance:

Trusted Servants			Trusted Servants			Members @ Large
Chairperson	Mary B	P	PR (Local committee)	Jennah	A	Troy S
Vice-Chair	Scott M.	P	Facilities	Stuart L.	P	George
Treasurer	Sharon S.	P	Local Host	Michael F.	P	Laura H.
Co-Treasurer	Randi B.	P				
Recorder	Michelle B.	P				
Arts & Graphics	Amanda M.	P				
Merchandise	Andrea	P				
Registration	De L.	P				
Programming	Louis H.	P				
IT	Barry B.	T				

Introductions were made (see members at large in attendance above)

NA-versaries: Scott M. Jan 1st 20 year, Stuart Jan 1st 42 years, Michelle B. 22 years Jan 7th, Barry B. 22 years Jan 14th

Approval of December Minutes: No objections

Reports:

Chairperson: No written report. Spent some time trying to figure out square, but nothing more to report since last meeting.

Vice chair: Verbal report

Treasurer: Verbal report

Co-Treasurer: Verbal report: \$756 in gross sales on square, fees of 24.64, net of \$731.36. Have it all in the spreadsheet and it balances. Will send Sharon the spreadsheet. De to email Randi spreadsheet to match/compare/ cross reference numbers

- De noted only received 6 registrations & numbers are at \$411. So perhaps missing something; just going by the emails she gets
- 2-3 transactions before we got the emails. Randi will send De the spreadsheet with the ones she has
- De noted she utilizes hard copies in case she needs to refer to it at the event and a spreadsheet to calculate the data
- Mary will let De know the code to get into square to get the hard copies.
- De is familiar with Square and will just need log in info & code to get in (Text Mary to when logging in to get code)

Merchandise: No report.

- Noted: Supply chain opened up some and heard some possible decreasing prices on T-shirts and other goods
- Questions about watching numbers and adding more to ordering
- Noted will not have access to numbers, access will be off of Randi or De's spreadsheets
- Question about adding onto the Website at a later date if the number remaining goes down and how to add more.
 - Response: Need to let Barry know.
 - IT will maintain the numbers on the website

Facilities: Got link for the hotel & emailed it to Barry. Have had no further contact with the hotel since last meeting.

- Need to get with Louis with hotel map to know what rooms they can have and what the IT needs are for each room.
- Will need all rooms will be the same; round tables, IT needs, etc.
- Question: Randi has projectors. Bring projectors to Austin? Will see people in Austin. Scott is flying to Austin. Randy will store them until then.
- May have to just ship projectors to Detroit; will discuss/decide at a later date

Registration:

Good evening everyone,

Below are the numbers. The first column is "since the last meeting" and the 2nd column is year to date.

	THIS MONTH		YEAR TO DATE	
# of Reg:	2	\$ 60.00	6	\$180.00
SS Tee's:	1	\$ 20.00	1	\$ 20.00
LS Tee's:		\$ -0-		-0-
Hoodie:		\$ -0-		-0-
Garage:		\$ -0-		-0-
Fri Men Lunch:	1	\$ 30.00	1	\$ 30.00
Fri Women Lunch:	1	\$ 30.00	3	\$ 90.00
Sat Banquet:	2	\$ 90.00	2	\$ 90.00
Newcomer Donation:		\$ -0-		\$ 1.00

Grand Totals: Registrations: 181.00 (This includes Newcomer Donations)
 Food: 210.00
 Merchandise: 20.00

Total Income: \$411.00

As before, I am keeping track of all the individual orders for types of meals and sizes of merchandise.

- De is keeping numbers on sizes, number of shirts, kinds of shirts, also numbers and kinds of food (Mens/Womens lunches, etc) so she will have all this information if anyone needs it.

Host: No report.

- May want to get started on recruiting volunteers, coordinate with on table info for local information and where to set up.

Programming: Louis shared screen for programming schedule.

- Empty space 10:00 PM Possibly play a game on Friday night, instead of a round table OR something different
- Designated room for NAWS & IT (room 3)
- Tried to keep things spread out
- Potential name for people workshops listed on spreadsheet
- Introduction of Laura H. as Vice-Programming Chair
- NAWS IDTs spread-out throughout the program
- Now would be time to start to designate the workshop rooms and work on technology needs.
- Noted to encourage and consider diversity in the schedule
- Offer identification to locals; mindful to the local demographic
- No invitations have been sent out yet
- Names currently on list are only the people who suggested the topics

Arts & Graphics: Updated flyers, newest versions are on SLACK in main workgroup and in Arts and graphics channel. Pass flyers out a Zonal events. Have 2 versions for printing in B&W. (4 on one page & registration flyer) - Posted Dec 22nd on SLACK.

- Suggested to go in and delete the old ones
- Goes away in 90 days anyway
- Take flyers to Zones, Regions, and Areas
- Amanda will repost Flyers in SLACK
- Question on note in last minutes: Mary/Barry/Amanda to get together to get T-shirt image for online? Looked back at October minutes and there was not a color t-shirt decided yet. Probably won't want to post a wrong color online.
- Service symbol? is the placeholder for all items except the meals and newcomer donation
- Maybe update as this year's artwork for now?
- Talked about long sleeve dark green T-shirt color, but no actual decision
- Andrea – Call to see what greens are available and what the cost is.
 - Availability of color for T-shirt & Sweatshirts
 - Price difference between Gray, dark or light, Black or Green
- Will make decision on shirt color next meeting

IT: Couple of requests for workshops from San Antonio. Need to reach out to get those workshops Audio & PowerPoints.

Need to update website; BMLT & Yap has a new version come out. If I update Yap & BMLT, 2 websites on server that need updated & apps will need to be updates otherwise the website will crash. New priority; will get done pronto. Will download and send some stuff to registration so we have back up before messing with anything so we don't loose data. When I put it all together, loading the workshops back on will be the last thing on the list to get done.

- Link for Hotel put on the website? Barry will need to check; doesn't remember
- Email was December 22 and messaged on SLACK
- Will send link again so on top of Barry's email
- Louis has workshops from San Antonio; requested Barry to send list of what he needs and Louis will provide them

PR to Professionals: Absent

Old Business

Registration & going live.

- We did really well for being 10 months out!! 😊
- Likely due to FB posting

Who's going to keep the flyer posting current on websites?

- Scott will take care of FB posting
- Lots of FB pages – NA Events, NA Events & Conventions
- Send to World about getting it on there.

FOLLOW-UP TASK ITEMS:

- Andrea will call to see what greens are available and what the costs are; decision next month
 - Availability of color for T-shirt & Sweatshirts
 - Price difference between Gray, dark or light, Black or Green
- Barry/Mary/Amanda will get together after next meeting once shirt color determined
- De/Randi will coordinate to compare/cross reference numbers on spreadsheets
- Mary/De will coordinate to get access to square to obtain hard copy of order details
- Programming/Hotel to work together on room designations from hotel map
- Stuart will re-send Hotel link for website to Barry
- Barry to set up hotel link on website
- Barry website updates
- Barry to send list of San Antonio workshops needed to Louis & Louis will provide them to Barry
- Barry to reach out to Kevin for audio recordings of San Antonio
- Scott will email World to get on their web page for events
- Flyer distribution follow-up

Meeting adjourned & closing 3rd step prayer led by Mary B.

Next scheduled meeting: February 15th, 2023 6:30 CDT

Respectfully submitted by Michelle B.