Multi-Zonal Service Symposium of Narcotics Anonymous Minutes
September 2nd, 2026

Open with a moment of silence, followed by Service Prayer.
"God, grant us knowledge that we may serve according to Your Divine precepts. Instill in us a sense of your purpose. Make us servants of your will and grant us a bond of selflessness that this may truly be your work, not ours, in order that no addict, anywhere, need die from the horrors of addiction."

Attendance:

Trusted Servants			Trusted Servants			Members @ Large
Facilitator	Scott M.	P	**Registration**	Amber C.	P	
Co Facilitator	OPEN		**Programming**	Amanda M. Cindi B.	P P	
Treasurer	Randie B.	P	**IT**	Barry B.	P	
Co-Treasurer	Kristin R.	P	**PR (Local committee)**	Tonia R.	A	
Recorder	Katie C.	P	**Facilities**	Ben T.	P	
Arts & Graphics	Alicia A.	P	**Local Host**	Ron Z.	P	
Merchandise	Bryan A.	P				

Introductions were made (see members at large in attendance above)

NA-versaries:
none

Approval of Minutes: necessary amendments brought up in discord

<u>Reports:</u>
Facilitator:
I just have some notes for new business and old business, but no report.

Co Facilitator:
OPEN

Recorder:
Noted that Alicia's checklist was missing from last week's minutes – amended minutes will be uploaded to discord. Thanks for letting me serve.
ILS,
Katie C.

Treasurer:
Our bank balance is $10,116.87 and I've gotten 2 checks for $300 from your zones and they'll be deposited soon. Received Plains States and Midwest. And Kristin has other figures that I don't have.

Co Treasurer:

Arts & Graphics:
I'm going to put together now that we have the times that things will be open that will show the programming times, etc. A master birds eye view of the schedule and I will drop it in discord so everyone can look at it and give feedback. Everyone saw my checklist, I just need to ask Tonia about table top cards. If there's any other signage you don't see on the list, let me know and I'll add it. There's a day that I won't be able to be on and it might be next week. I just don't want to be unresponsive. I just don't want to get to the last minute and…I like to be prepared.

Facilities:
Hello Family
I did ask the hotel about easels and they are included in the contract. We have plenty and they are free for us to use. I am truly sorry for about my emotional outburst last week, the message just hit at the wrong time and took it the wrong way, I defiantly was in a self-centered mind frame.
Here is what I have worked on and found out.
*A/v point of Contact will be given each day ….they don't say a a specific person
* A/V pricing does NOT start until Friday…no fees charged for Mics until events date.
* a little wiggle room on Sunday maybe 2ish for meeting rooms
* all food has to go through Caterers….asked if we can bring our own Pastries.
* Need Table Count for Registration , Taper?
* Need Mic count for Each room
* Venders Table count and do the need power
* Currently we have Four Room Nights , Will Confirm when Closer and Need Guest Names
Need Schedule break down, with Start, break and end times …I know I am a week behind
Small Salon as Committee room?
The Hotel and I are emailing and Scheduling Team Meetings when needed.

In Loving being of Service
Ben T.

Host:
No Report

IT:
I have recommendations for the AV equipment currently for the Executive AV support package for 3 rooms Friday/Sat/Sun and then an add on of the BT audio aux interface each day. All those rooms would have 2 wireless microphones, and then we would need 1 mic for the luncheon room. I don't see that as a package, but that's all we need is a microphone and a podium there. I have one solid volunteer for a room coordinator, I have a second probably, almost solid. So I'm short 1, but if I have to, I can take that one. I've had a couple volunteers for AV, so thank you programming and Lucy for getting that sent out, I did have a couple of people on the web sign up for that. I do have 1 person to be the gatekeeper for online, and then 1 for online. I need a second for Friday when my other gatekeeper is at work. I'm still a little concerned to see what they have for interfaces, I do have a couple of possible short term fixes for that. I will probably bring my own personal work hub with me and then I have a second hub, so I can probably do some short term fixes because of things we didn't have. I had to run around Detroit, which was a nightmare, and try to buy items If you remember, we had to special order all of the mics for Detroit. I'm trying to stay on top of the website. I think the website issues are more with the webserver. We used to be

with one, now we're with another, and service has definitely gone down. Our website is free, it's piggy backing off of Plain States.

Merchandise:
Good evening MZSS Work Group,
I wanted to let you know in advance that I have a work conflict for next Wednesday's meeting - September 9th. I won't be with you until September 16th. I'm attaching updated sales and purchase order reports reflecting the orders that have come in since our last meeting. There is a full item-by-item breakdown in the attached sales summary.
Updated Purchase Order
At the Work Group's request, our Purchase Order has more variety of colors and styles to be sold in the merch room at MZSS: pink, sand, and orange short-sleeve shirts; gold and hunter long-sleeve shirts; and petrol blue garage shirts, and graphite zip-up hoodies. The overall number of items on the order did not change - I just spread it out more. What do we think about these numbers?
Change in Estimated Cost
Making this change increased the cost of our order from $3,475.28 to $3,681.28. That's only a $206 jump because we are now ordering more Garage Shirts, Long Sleeve Ts and Zip-up Hoodies. That's roughly a 6% increase over baseline.
How Will We Handle Vendor Payment?
Alicia did not factor a credit card transaction fee into her bid to produce our merch. I would like to request a check for Alicia for half the purchase order price so she can begin production ASAP. I would also like to request we pay Alicia's invoice by check when we receive it.
Clarifying Merch Room Hours
Can we clarify the hours of the Merchandise Room and I will request appropriate signage?
Purchasing Policies
What methods of payment are we accepting in the Merchandise Room and what is our return policy?
In loving service,
Bryan A.
816-503-2173

Programming:
We haven't met since last week, our main thing was to get with Ben and we have that planned out. We have a few other items on our agenda that we've talked out last week, to get the announcements and the rooms for the chair persons and those kind things. We got emails in from people. Today was our cut off date for people to send their titles in for workshops and their description. We'll have to send out some reminders for those. So that was really all we were waiting for so we can pull all of those and the rooms together.

PR to Professionals:
Greetings, MZSS Family,
The PR for Professionals workgroup continues to meet weekly on Sunday evenings at 6:30 PM as we prepare for the October presentation in Wichita.
We are looking forward to the Southern Zone's Zoom training for our volunteers on September 6. The presentation slide deck continues to evolve as a collaborative workgroup effort, incorporating materials and experience from several previous zonal presentations. We are also encouraged to see additional local volunteers becoming involved as the event approaches.

Audio/Visual Needs
We would appreciate clarification regarding the microphones that will be available for the presentation. Because the program includes multiple speakers, we may need additional microphone flexibility.
The current format includes:
• Two primary presenters
• Three panel members
• Two non-member guest speakers
• Approximately seven NA members participating in a mock meeting
For the mock meeting, a handheld or wireless microphone that can easily be passed between participants would be especially helpful. A microphone on a small table stand that can be passed among panel members could also work well for the panel portion.
If possible, please let us know what microphone equipment will be available so we can plan accordingly and determine whether an additional request is needed.
Thank you for your continued support of this PR effort. We greatly appreciate the collaboration, experience, and support of the participating zones as we prepare to welcome professionals to Wichita and provide them with a clear and welcoming introduction to Narcotics Anonymous.
In Loving Service,
Tonia R
Mid-America Region PR
toniarupe@gmail.com
316-734-2546

Registration:
Good Evening MZSS Family,
I first would like to apologize for last week's absence. The week before Zelda was in Urgent Care and I didn't realize we were having a meeting. I have been struggling personally and having a hard time keeping up. Before I get into the Registration Report…I just want to talk to you all about something I need help with, and I'm not sure what to do.

I lost my job unexpectedly in July and have been looking every day for a job since I lost it. I have had some interviews, but if I don't secure a job within the next week or two max, I don't see me financially able to come spend the weekend in Wichita. Life on life's term is kicking my butt right now. I would love suggestions or feedback on how we should handle this if I'm unable to come for the entire weekend. I have not yet been able to register for MZSS or book a hotel room.

Now on to the registration numbers.

We have 71 In Person Registrations, and 3 Virtual. I also have numbers for merchandise if you need those. I have not reached out to Laurie about switching her Registration to In Person. It looks like she registered before the registrations started coming to me, so if I could get her contact email or phone number I can reach out to her. If possible, I'd like to get a report from Barry on the registrations as well to make sure I am not missing anyone from before I started getting them in my email.

I think that is it.

ILS,
Amber C

Old Business

- Co-Facilitator is open
- It was suggested that Barry rename the "minutes" tab to "reports"
    - This way, everyone can upload reports/spreadsheets to one channel

New Business

- For a list of inventory being purchased, see Purchase Order on Discord
    - Discussion around changes of merchandise to be bought for on site
        - Wanted to maximize profit/loss margin
        - More merch is sold on-site vs. preorder in Kansas
    - Discussion around the # of colors in the logo
        - Don't want to go back and redesign, it won't impact it enough
- ½ purchase order price requested by Bryan via check
- Requested we pay Alicia's invoice via check
- Barry will shut off apparel by the 3rd so we can finalize numbers
    - Alicia will order merch by this weekend
- Randie will plug the numbers into the budget
- Hours for merch room
    - Closed during luncheon, open during PR to professionals
- Accepted payments in merch room
    - Square and cash
    - Need to bring enough square readers
        - Barry has one, Nebraska has one, Alicia has one, Randie has 2
- Return policy
    - No returns
        - It was pointed out there is a return clause on square – will be looked into (static return policy)
- Alicia has been working on signage
    - Signs have slots for us to be able to change things without writing on boards
    - Will work on hotel layout next
    - Barry will go through his stuff to see if he has any easels
        - Programming or presentations might need them
    - Easels are included with the hotel contract
- Barry needs an IT contact for the hotel to ensure everything is working
    - The cart itself has some cords and converters
        - Ben will look into what exactly is on there
            - Is there HDMI availability, what is on Bluetooth, etc?
            - What kind of connections is everything, and do they have wired connections we can use
                - Can Barry get on the teams call?
                    - 12:30 Wednesday afternoon
- Need final numbers for the PR to professional numbers by the 15th
    - Right around 30 now, about 62 total for lunch

    - Need to give numbers 10 days before
- Cindy and Amanda need to work with Ben on break out room sites
- Cindy has a hub she'll bring with for IT
- Estimated AV cost from Barry - $1680
    - Didn't include microphone cost
- Need to figure out how to get Lori S. switched from virtual to in-person
- Amber will get a hold of previous Registration person to figure out what has been done in the past for meal tickets, badges, etc.
    - Alicia has the meal tickets and name badges on her list
- Mid-America region should be good to go with proof of insurance
- More lit for PR to professionals was ordered after last meeting
- Alt merch on Sunday – only for Regions/areas that have merch to sell
- Is it possible to get the Hotel Group rate extended?
    - Probably not
- Have 184 room nights, so we've fulfilled our commitment
- Next programming meetings
    - September 14th
    - September 28th

Next Meeting September 9th @ 6:30pm CDT
Zoom ID: 893 0694 9518
Passcode: 1953

Close with the 3rd Step Prayer