

Multi-zonal Service Symposium Workgroup

Skype Notes Thurs 1/2/14, 8:00pm central

Opened with moment of silence and serenity prayer at 8:07pm

Members Present

- Introductions by Barry B., Stacy M., Pat P., John S., Amanda M., Daniel C., Cindi B., Brian F., Randie B., Charles F., Mary B.
- New members --Mindy E.

Recorder – Stacy M. volunteered
12/3/13 minutes approved as is

Workgroup Reports

Facilitator--Amanda M.

Dear workgroup,

I want to give a big thanks to all the facilities and taskgroup coordinators for getting me their timeline/budget drafts to me on time. I submitted request for NAWS participation. I also drafted an article to be included in the NA Way magazine, which we'll review and discuss tonight. In addition to the regular correspondence with the regions, I had a few inquiries from NA members about workgroup participation and/or questions about the event-word is getting out!

With love and gratitude in service,
Amanda M

Co-Facilitator--Barry B.

nothing to report (all to be discussed in technology)

Treasurer--John S.

12-1	Beginning Balance		588.89
12-4	Sheraton Westport Plaza	500.00	88.89
12-4	Michelle Crow – PO Box reimb.	60.00	28.89

Have received the checks and passed them on to John. Still have not received the second debit card and found it was due to a spelling error in our name with our EIN number. I therefore have to call the IRS, get it straightened out. Once I do that I can get everything at the bank completed.

In service,

Michelle & John

Recorder Notes:

Need Regions to send in their \$100.

Mary, Pat, and Randie to talk to the Regions at Southern Zonal.

Daniel, Amanda, Cindi to talk to Plains States Zonal Forum.

Stacy and Brian to talk to Midwest Zonal Forum.

Coordinators:

Arts & Graphics--Stacy M.
nothing to report.

Facilities--Pat P.
no written report

Recorder notes:

when it comes time needs to know what kind of setup and break outs, A/V needs, when on lunches and banquet, and what the programming will happen around the food. There is a promotion going on right now with the hotel costs across the parking lot. If anyone books one of those rooms, the hotel will put those in our total of rooms. Pat recently went to a convention and the banquet was not well attended. He is a little worried. Amanda had a member email her with a concern about the room rates advertised on the hotel website.

Merchandise--Randie B.

5 people on the committee. First meeting will be 1/8/2014 at 7 pm

-Randie B.

Recorder notes:

We talked about pre-selling t-shirts at Zonal Forums and at WSC. And wearing them to WSC.

Programming--Cindi B.

Timeline and budget previously submitted.

Nothing else to report except I have reached out to a few people to help out with programming. Several were giving it some thought first and a few I will see at region next weekend.

If any members on this group are also wanting to be on the programming workgroup, please let me know by email and we can set up a time for a call.

I failed to add the local PR presentation on the timeline and budget and will get that added.

ILS,

Cindi B.

Registration--Daniel C.

Hello MZSS family,

Registration did not have a physical meeting. Diane B. has expressed interest in being in the workgroup. Yay! I put my thoughts into the timeline. I sent it to the facilitator and Diane. Diane gave me some feedback and I have added that to the timeline. I would love to know anyone who wants to be involved in the workgroup. I was thinking of having a meeting at the PSZF, since Diane and I will both be there, plus doing some email conversations. I think we have a good starting point and look forward to further work and collaboration with y'all.

In Service,

Daniel C.

Host--vacant

Technology--vacant, but Barry has the website live.

Old Business

Communications

- Amanda will send a reminder email to Regions about sending in their \$100.

Hospitality

- John needs a receipt from hotel

Guidelines

- Need to look into CBDM.
- Need to make correction to verbage about positions and “Forward any profit equally to NAWS”

Technology

- Barry has the website live, and there will be some additional info with the Skype meetings.
- Set up Skype account but it would not allow him to pay for a year at a time. It will cost \$9.99/month. The \$60/year was probably a promotion. Suggested sending an email to try and get the deal. Barry will pay for account and he will be reimbursed. He will also put together a “How to” to get on Skype for the task group meetings.

Nominations/Elections

- Individual track program coordinators (IT, PR/H&I, FD, PR professional event, etc.)--we each need to reach out to members.
- Also need Recorder, Host Coordinator, and Technology Coordinator.

Workgroup timelines/budgets

- Mostly discussed registration timeline. Need to get budgets done and to get registration costs and t-shirts and banquet costs. Bring info back to next meeting.
- Registration, Programming and Facilities need to resolve discrepancies and submit new timelines/budgets.
- Printed budgets to go under Registration.
- Resubmitted timelines/budgets due Friday, 1/10. Consolidated by the 13th.

Arts & Graphics

- Theme: An Expression of Gratitude
- Any ideas for design due 1/12.

NA Way article

- Maybe more personal of a viewpoint. More about the beginnings.
- Need more personal blurbs.

New Business

- Moving forward, Skype account will open at 7:45p and meetings will start promptly at 8p.

Next Skype meetings:

- Tuesday, January 14, 8:00 p.m.
- Thursday, January 30, 8:00 p.m.

Closed at 11:15pm