

**Multi-zonal Service Symposium Workgroup
Skype Agenda Thurs 11-21-13, 8:00pm central**

Open with moment of silence and serenity prayer

Members present – Pat, Barry, John, Mary, Stacy, Amanda, Daniel, Michelle, Randie, Cindi.

Need a recorder to take notes – Cindi volunteered to take notes

Only two items on agenda for tonight:

Treasury

Treasurer and Co-Treasurer reported bank account opened, PO Box rented and EIN number received. Proposal made to have a debit card with the bank account. Discussion that our Guidelines state there need to be two signatures on every check written. Procedure will be put in place to verify both treasurers will have written confirmation from each showing authorization for all bank card transactions. Second proposal made to have 2 debit cards, one for each treasurer. Both proposals passed unanimously.

Hotel Contract

More hotel contracts reviewed from Indianapolis and St. Louis including Wyndam, Renaissance, Marriott and Hilton. Indianapolis hotel contracts after taxes, etc. would have food and beverage prices total over \$6,000.00. Westport contract in St. Louis was inclusive of all fees. Much discussion of availability of food options at Westport but not at others and discussion about safety of airport locations. Decision made with no objections of Westport Plaza Tower in St. Louis on the weekend of September 25-28, 2014. (Woot Woots then given.)

Direction given to Pat P. to sign hotel contract with understanding that check would be sent for initial \$500 deposit within the next several weeks after contributions from regions are received. Email confirmation will be sent to all workgroup members when hotel is signed and check mailed.

Reminder to everyone to have service resumes submitted to Amanda (pr@pszfna.org) by December 1st. She will then send all service resumes out to current workgroup members prior to next meeting.

Next meeting: Tuesday, December 3rd, 8:00 C.S.T.