

Multi-zonal Service Symposium Workgroup
Minutes Wednesday Skype 11-4-2015, 7 p.m. CST

- **Open with moment of silence and serenity prayer**

Opened at 7:02

- **Members present**

- Daniel, Marvin, Scott, Randie, Larry, Pat, Lucy, Sharon, Amanda, Jeff
- new members present: none
- NA-versaries: none

- **Minutes approved**

- **Reports**

- **Facilitator:** Barry sick and not present

- **Co-facilitator:** Insurance quote sent with agenda. They will have to rewrite it because we need to be closer to the event. It's possible it will go up but not much. Came back at \$300. Worked with Amanda and sent out newsletter email thing.

- **Treasurer :**

I will be in Ireland and may not make the meeting.

I have preliminary budget request from Merchandise and Programming. Need something from Registration and Hospitality and will prepare a draft budget for our next call.

Below is the current income in the bank as of today. I do owe me a payment of \$80.00 for the post office box and will do that when we have a little more money. (*Approved in new business.*)

ILS
Mary

MZSS Bank Register

		Income	Expense	Balance
9/28/2015	MZSS Opening transfer	239.90		239.90
	GIRCNA	100.00		339.90
10/13/2015	LSRCNA	100.00		439.90
11/3/2015	SHOW_ME	200.00		639.90
	OK			
	Regional	100.00		739.90
	MRSCNA	100.00		839.90

- **Co-Treasurer:** \$200 came from Red River.

– **Facilities:**

We are now able to book on line. The information has been forwarded to the Facilitator, Co Facilitator, Programming, Treasurer, Secretary and Tech. At some point Pat will get access online to see registration list.

More to be revealed;

ILS

Pat

(I forwarded Pat's email with [registration link](#) to the workgroup)

– **Merchandise:**

Started research on shirt and mug styles to present. I will send out a blast soon for those that want to join the committee. Would really like to have some artwork to work with.

Randie Benno

(Report with mug/tshirt info forwarded to workgroup & uploaded on Trello)

– **Technology :**

Larry will put up a hotel booking page. Larry & Jeff are meeting every Monday. Larry asked if we needed a flyer for the web. Amanda will work on one. Need one by the weekend also. Can we put the newsletter on the web? Yes: copy/paste.

– **Programming:**

The programming task group last met on October 13th. There were 6 of us in attendance. We reviewed compiled survey results pertaining to programming and culled out several ideas that we may want to use at the upcoming event. We have reached out to people that filled out a survey or contacted our website that had expressed interest in helping with programming at the next symposium. So we'll see if we get any new members that way. We also discussed budget and timeline. We sent the proposed budget over to Mary, but it doesn't include workshop room AV or IT costs. We have some of the AV costs from the hotel but are still waiting on the IT cost options. Jim is working on that and as soon as we get the rest of the info, we'll put that in the budget and send on to Mary. So far we have \$200 for workshop materials and \$400 for the PR to Professionals event. We have draft of our timeline that we'll look over and finalize at our next meeting. I also brought up using Trello and got most of the taskgroup members connected and the training materials, but we have yet to use it :)

Matt and Mindy are working hard on the PR to professionals event. They have made contact with several professionals and will be sending out a "save the date" email to many more professionals. They are also working on a timeline. The Milwaukee PR Subcommittee is interested and willing to help put this event on, and Chicagoland PR may be of some assistance as well. They are also looking into seeing if this event can be accredited for professionals so they can get CEU's.

Our next programming meetings are scheduled for Wed November 11th and Thurs December 3rd, both at 7:30pm CST. Please let me know if anyone new would like to join us.

With love and gratitude in service,
Amanda M.

- **Old Business**

- **Follow-up: Original Proposal Responses (3 Regions remain):**

- Nebraska is in favor and will send money.

- **Follow-up: Newsletter with open positions and next meeting:**

- Daniel will send out another newsletter before our next meeting.

- **New volunteers: Open Positions**

- Registration, Arts/Graphics, Host

- **Insurance Policy:**

- See Daniel's report. Add \$300 to budget and table until May.

- **Guidelines:**

- The guidelines will be sent out for 30 days to RDs. One noticeable typo: the open parenthesis after programming. Discussed adding the fundraising possibility – like selling at world market at WSC – consensus was that this time thing can be in the handoff package.

- **Trello Board update:**

- Programming workgroup was invited. Old files need to be archived.

- **Theme for MZSS 2016:**

- Jeff sent email with theme ideas. In addition to Jeff's: Service is a posture in the heart. Service Works.

From a larger list, workgroup members chose their top 3.

Making a Difference

No Excuses

Service is a verb

Service with a selfness and loving attitude

Service: Strength of our Mutual Commitment

Winners service (stick with the winners

Our Message - My responsibility

These 3 were chosen by more than one person...

Service is a posture of the heart

Service is a posture in the heart

Share the Miracle

Share the miracle

Service Works

Service Works!

We chose our favorite of the top 3, and Share the Miracle is the theme for MZSS 2016!

Service is a posture of the heart (3)

Share the Miracle (5)

Service Works. (2)

- **New Business**

- **Budget Submissions -**

- Decide “how / who” to create budgets for workgroups with no coordinators?**

- IT/AV will be included in Programming budget.

- Other budgets for those we don't have a coordinator for: Treasurer/co-treasurer will look at last year's expenditures and put something together. Need Larry's budget.

- Any objections to reimbursing Mary? No. Mary will be reimbursed \$80.

- **Next Skype meeting**

- Dec. 9 at 7 p.m. CST

- **Closed at 8:01 p.m.**