

Multi-zonal Service Symposium Workgroup Minutes

Wednesday GoToMeeting 04-6-2016, 7pm CST

- **Opened with moment of silence and serenity prayer at 7:00 p.m.**
- **Members present**
 - Introductions: Barry, Daniel, Lucy, Scott, Laurie, John, Mary, Andy, Amanda, Randie, Pat, Jim joined a little late. Mary left early.
 - New members present: Laurie from Arkansas
 - NA-versaries: Andy, 19 years
 - Approved 3/16/16 minutes
- **Reports**
 - Facilitator: Started working on online registration. Ran into problems. Will call Jeff if problems aren't resolved and might possibly switch to a different program. Haven't sent out guidelines email yet, but will read the email in new business.

Questions about PayPal: Can we get it switched to new bank account. Daniel will check on it and do what he needs to do to get it working. Daniel and Michelle used Dropbox to keep spreadsheet on registrations updated last time.
 - Co-Facilitator: Nothing to report.
 - Treasurer: No income. Paid \$400 deposit for shirts. Will pay balance as soon as conference is over.
 - Co-Treasurer: Absent.
 - Facilities: I have nothing new to report at this time. Pat
 - Merchandise: Shirts have been approved and ordered. We changed the back design to white instead of black in order to show up better. They will be shipped to Cindi's attention at the hotel. A deposit of \$400 has been paid and the balance will be paid after the Conference.
In service, Randie
 - Arts & Graphics: Discussion about registration form on flyer being large enough to write in and read. There are people who don't do online so we need to have this on the flyer/form. Maybe we don't need the background because we want it to copy clearly. Last MZSS, copies were handed out at WSC and mailed to every region we had an address for. Add sizes for t-shirts up to 5X.

- Technology: Vacant
- Programing: We've met twice since the main group last met. We finished electing track coordinators-Jim B for IT, Louis H for Fellowship Development, and Scott M for Public Relations. Cindi B is going to take care of the "recovery" type events such as the Friday and Saturday night events, the luncheon speakers, general recovery meetings, etc. We didn't have track coordinators last time, so this is exciting to have a programming workgroup big enough to do this and we'll figure out how to divide tasks as we go.

We had a brainstorming session for workshop topics at our last meeting on 3/17. We came up with a list of new workshop topics, as well as added already submitted ideas by others, and some workshops we did at MZSS 2014 that we may want to repeat. At our meeting on 4/5, we categorized them in to the tracks. We are planning to see what other workshop topics, IDT's, and possible presenters can be found when several of our workgroup members will be at WSC. We will be prioritizing and whittling down the workshop topics in May, with a finalized list of topics by the end of May. We would still like input from the local fellowship on if they have any needs or requests for workshop topics. We are discussing alternatives to the history presentation for the Friday night event, we are considering a live interview type format, possibly with people who know of our history within our 3 zones. More brainstorming and ideas will be revealed on that. Suggestions are welcomed.

We have spoken to two possible recorders: Doug S in OK is unable to, and Gerald in Iowa is willing to. We'd like the workgroup's blessing to move forward with planning to use Gerald for the recording of the workshops for the weekend.

PR to Professionals has a list of 185 professional names and emails compiled and recently sent out a preliminary invite. There are several volunteers at the local Milwaukee PR committee that have volunteered and have helped with verifying those email addresses are current. So far 2 have RSVP'd that they are attending. Without knowing how many people will be attending, we do not have a firm number for the food/coffee for the event, but estimate somewhere between \$325-400. We could need some additional funds to purchase IP's if we are not requesting a donation of literature from NAWS, like we did last time.

Our next Programming meeting is Thursday May 5th, 7:30 CST via Skype and then Wednesday May 25.

With love and gratitude in service, Amanda M.

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John handed out flyers in Wisconsin and will send reminder email and follow up at next region. We want to know what topics Wisconsin region is interested in. We want to meet the needs of Wisconsin.

- Registration: Absent

- **Old Business**

- New volunteers – Open Positions
 - Technology & Host: No volunteers.
- Guideline input from RD's –Response follow-up. Email responses seem to be gone. Daniel will forward to Barry. Barry read proposed email... Info about event, registration info, and guidelines stating minimal feedback on guideline. Mention of selling t-shirts at WSC. Going out to delegates when we have registration and flyers.
- Follow up Registration Items
 - Flyers: Taken care of during reports
 - Online: Will try reinstalling online application since it isn't working correctly.
 - PayPal: Talked about in reports.
- Follow up WSC items
 - Flyers: Vista Print has good prices. Daniel will let Andy know he needs to order flyers, get them shipped to the conference, get with Mary to have them paid for. Cindi will bring back from conference and give to Angie.
 - Merchandise: Will be shipped to Cindi. Barry will fill out World Market Form and mail.

- **New Business**

- Recorder of event?
In program budget to give them 1 hotel room for weekend, plus \$200 gas. Gerald can do it. Might need help to get multiple workshops at one time recorded. Probably not a quick turn-around time unless we don't get them edited. Put on agenda for next meeting after asking Gerald about turn-around time.
- How are we going to meet next time? GoToMeeting?
Yes!

- **Next meetings:** April 20 w/ limited agenda, 7 PM, May 11, at 7 PM, June 1, at 7 PM tentative

- **Closed at 8:22**