

Multi-zonal Service Symposium Workgroup Minutes

Wednesday gotomeeting 04-20-2016, 7pm CST

- **Open with moment of silence and serenity prayer (7:13 p.m.)**
- **Members present**
 - Introductions: Barry, Daniel, Scott, Sharon, Lucy, Jim, Amanda
 - New members present: none
 - NA-versaries: none
 - Approved minutes 4/6/16
- **Reports – None**
- **Business**
 - New volunteers – Open Positions
 - Technology & Host - No volunteers, but Barry had a discussion with Jeff.
 - Follow up Registration items
 - Flyers – at the hotel, according to Andy
 - Online – something wrong with website to register. Jeff is going to look into installing a different program. There are some costs though. Also looked at Eventbrite. Paypal has shopping cart that lives on our server. Whichever one we go with we'll pay.
 - Paypal
 - Follow up WSC items
 - Flyers – have been delivered to hotel
 - Merchandise – set to be delivered. Remember to save the committee shirts!
 - Proposal from Jeff

Online Registration Proposal

Technology

The online registration will be built in a subdomain: www.registration.mzssna.org. This will be a Wordpress site with the eCommerce Plugin WooCommerce. More than 1,000,000 online stores are built with WooCommerce, and 25% of the sites on the internet use Wordpress as the content management system. The registration process will be fully responsive, designed to work and look as good on a phone as a tablet or laptop.

Payments

PayPal will process all payments for registrations. Using the PayPal Advanced Gateway will allow users to pay for their registrations using a PayPal account or any major credit card including Visa, Mastercard, Discover and American Express.

Transaction Costs

\$99 PayPal Advanced Gateway Plugin (one-time)
\$5/mo PayPal Advanced account
2.9% + \$.30/transaction

Note: The gateway plugin might be cheaper, but the most popular version is \$99.

Timing

I'm hoping to have an installation ready to demo by Sunday April 24th at 8:00pm (Yeah well, Game of Thrones Season 6 premieres then.)

Action Items

Dan Crotinger - I'll need the credentials for the MZSSNA PayPal account

Jeff Spencer

- **Next gotomeeting:** May 11, 7pm CST and June 1, at 7 PM
- **Closed at 7:44**