

## Multi-zonal Service Symposium Workgroup Minutes

Wednesday 05-11-2016, 7pm CST

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- **Open with moment of silence and serenity prayer (7:11 p.m.)**
- **Members present**
  - Introductions: Barry, Lucy, Mary, Randie, Scott, Jim, Andy, Amanda, Jeff, Pat, and Scott
  - New/Returning members present: Jeff
  - NA-versaries: Amber and Louis (29 yrs)
  - Approved minutes 4/20/16
- **Reports**
  - Facilitator:  
Not much to report.
  - Co-Facilitator: Nothing to report.
  - Treasurer: Posted on Trello under Recorder/Minutes Board.  
Need to pay half more of payment on shirts. Which will leave about \$1100 in the bank. Did get check that never cleared from Best Little Region and will resend it.
  - Co-Treasurer: absent
  - Facilities: Nothing new to report. Amanda/Pat will get together and map out floor plan. Tried to register but wasn't able to (it's not working yet). Wants to pay for some shirts.
  - Merchandise  
Disregard tshirt report. Sending new report (attached and uploaded to Trello). She should have 104 shirts left. Will talk later about what to do with the shirts. If someone is going to Texas State convention she can take shirts there and maybe they can get sold there. Let's talk in new business about tshirts.
  - Technology: 2016.mzssna.org. reviewed shopping cart. Looks GREAT!
  - Programing: Good job on programming list

We last met on Thursday May 5th, 7:30 CST via Skype. We have a finalized draft list of workshops, listed at the end of the report. We'd like the large

group to look over and give their approval or make suggestions on if other things need to be added or if we should get rid of any workshops on our list. We will be seeking any final input from Wisconsin on topics they would like to see this weekend from their regional meeting. We are beginning to work on matching presenter options to workshop topics, so if you guys have any suggestions of people you know good for a particular topic, please let me know within the next month.

We will also be working on the schedule in the next month and have a couple preliminary ideas that would revise the way the workshops go that we want to get your thoughts on. In 2014 we had 15 minute breaks in between workshops and we would propose to change that to 30 minute breaks in between workshops. Last time we had a total of 17 workshops (not including PJ roundtables) on Saturday, and extending break time would only allow for 12 workshops on Saturday, and so to make up for that, we would propose more workshops on Sunday morning (we only had 1 last time), ending at noon. Do any of the three zonal bodies need meeting rooms for a business meeting on Sunday? If so, do you need/want to meet in the morning or can we run workshops all morning?

You guys had some questions about our potential recorder, Gerald. Here's what I found out. How many helpers is he going to bring? He may bring a sponsee. How quick would editing turn around time be? He can make it whatever we want, generally though he takes a week off after events and then works on them. But he said about a week if he gets working on them right away. Let me know if I can confirm him, or if you want anymore questions answered or have other thoughts.

Our next meeting is Wednesday May 25, 7:30pm CST via Skype.

With love and gratitude in service,  
Amanda M.

## ***TENTATIVE MZSSNA 2016 PROGRAMMING WORKSHOPS Below...***

### **Information Technology (IT) Track:**

- *Websites 101*
- Unifying Communications
  - Collaborative Project Management: Best Practices
  - *Focus on newer members, how to navigate the NA website*
- Using Technology to Target Those Who Are Missing From Our Meetings
- Service Bodies: Making S&t Happen Through Virtual Workgroup Communications

### **Public Relations (PR) Track:**

- Training for the presenter for a PR presentation to Professionals
- *H&I Basics*
- H&I Panel Discussion on Advanced H&I Topics TBD
- Phoneline Topics Q&A sharing your ESH with Success and Failures with Area and Regional Phonelines
- Social Media (NAWS IDT)
- *PR Basics tool*

### **Fellowship Development (FD) Track:**

- Proactive Service: How to scan your NA community
- Envisioning the possible: What do you envision for a successful MZSSNA?
- NAWS update
- Creating an atmosphere of Recovery in Service meetings (NAWS IDT)
- Appreciative Inquiry: a positive approach to improving services
- Future World service structure: zones? Other conference designs? Grow or shrink? (NAWS?)
- Dreams pt 2. What dreams have you discovered, and what will you take going forward?
- *Brevity: how to say more with less, effective report writing*
- *Training our RCMs, GSRs, etc.*
- *Facilitation basics*
- How to create an interactive workshop
- Conventions and Events Best Practices
- Diversity
- Collaboration Between Areas

### **PJ Roundtables:**

- Outreach to rural and underserved areas
- Importance of Mentorship and Continuity
- DRT workshop?
- Share successes of reaching out to newcomers

### **Other Recovery Events:**

- Friday Men's and Women's Luncheon with speakers
- Friday night gathering: NA History Presentation and/or Sharing Ripple Effects from MZSS2014 and/or some other speaker-type event
- Saturday night speaker meeting (after banquet)

- Registration: No report. Apologizes for missing meetings.  
Will the on-line registration already be formatted or will I need to merge it into an excel spreadsheet? All data will be exported as laid out spreadsheet (see sample spreadsheet in trello/recorder/minutes)  
How often will the registration information be sent out? The treasurer will email ones that comes in mail.  
Were the badges professionally done? Daniel did them last time. Angie Needs

graphic. Andy can design and send Angie the template where she can import information.

Laminating machine? Maybe laminate at the next zonal. Daniel/Angie will talk about this further.

All online registrations will be prepaid.

- Arts & Graphics: nothing to report, but a couple of questions. Where is logo on shirt? Above the pocket or on the pocket. A: Not sure. What colors have been changed? A: It needs to blend.

Question for Andy/Randie from Amanda: When selling shirts at WSC.

Comment about them looking washed out. Can we make sure that won't happen on shirts we get to sell at the event? yes

- **Old Business**

- New volunteers – Open Positions
  - Technology & Host. Jeff talked about archiving by subdomain and more. Talked about a smart phone app – Sounds really cool. Can't attend event. Not willing to commit to title of Technology, but will continue to help us out. No objections, but we will keep this as an open position.  
Host: John's not on tonight. But maybe he can bring it up again at region.
- Online Registration. – Jeff will email when live. Just need a couple of pictures.
- Recorder of event. Gerald says he can do it within a week. We'll ask for a week to 10 days turn around. He gets a hotel room for Thurs, Fri, Sat plus \$200 for gas. No objections.
- Any follow up on WSC items? If you want shirts, send Randie an email and send Mary the money. Randie/Mary don't know anyone who goes to Texas State Convention to sell shirts. They don't look bad, but not a lot of contrast. Front has original logo. Stick people on back. For now we won't sell online because we are dividing them up to sell. A couple of months before we will put them online to sell those left.

- **New Business**

- Programming
  - Workshops. Input? They look fantastic. NAWS said they didn't have enough to do last time. We have them doing 2 IDTs, NAWS update. We can show zonal videos. Looking to moving to 30 minute break rather than 15, which lowers workshop numbers. OR break it up. 15 then 30. What about increasing workshops on Sunday. Do Zonals need space on Sunday for meeting? Last time workshop was until 10:30, zonal meetings were at 11. Contract – we only have rooms til noon. They

extended last time. Zone/workshops simultaneously. Going to zonal meetings beneficial. Can we wait til next meeting for official word on zonal meetings? Yes.

- Other? Nothing.
  
- Michigan Service Office. Will send out Wisconsin next meeting. Michigan says they would be sole provider of lit and specialty merchandise. Let's put on next meeting agenda. Wisconsin will donate part of sales to event – plus it's in Wisconsin. We will request only items with NA logos, not non NA items. We polled the group and going with Wisconsin. Barry will email both. Daniel – beef up service books/booklets, H&I keytags. Maybe a few IPS/Keytags and not trinkety stuff.
  
- More: Jeff wants to have a training session for the shopping cart with Angie and anyone else who wants to make a decision on the go-live. Barry, Daniel, Angie (not a Monday). Next Wednesday at 7.
  
- **Next meeting:**  
June 1, 7pm CST gotomeeting.com, and continue every 3 weeks for a while..
  
- **Closed at 8:54.**

Starting Inventory	144	Sales Price	
Sold at WSC	9	10	90
Sold at WSC	28	15	420
	TOTAL SALES at WSC		510
			Turned in To Treasurer
Sent to Pat Pate via Kyle	6		
Cindi	9		2-Amanda 1-Kristen 3-Pat 3 to sell
Sent to Scott	10		Sending ck. To PO Box for 1
Sent to Lucy	7		Sending ck. To PO Box for 1
Sent to Angie	15		
Randie sold	3	15	45
TOTAL SOLD	87		
TOTAL REMAINING	57		
ACTUAL SHIRTS REMAINING			51 6 Shirts Missing