

## Multi-zonal Service Symposium Workgroup Minutes

Wednesday 07-13-2016, 7pm CST

gotomeeting.com

- **Open with moment of silence and serenity prayer**
- **Members present**
  - Introductions: Barry, Daniel, Randie, Mary pat, Scott, Amanda, Jim, John, Sharon
  - No new members present
  - No NA-versaries
  - Approved minutes for 6/22/16
- **Reports**
  - Facilitator: Verbal. 71 days away from event  
Updated the website and the 6-different links to get to the registration flyer  
Sent email blast to all regional delegates with event information
  - Co-Facilitator: Verbal. Sent newsletter on 6/25/16.
  - Treasurer: Written and emailed out. Will send an updated financial spreadsheet to secretary. My report is

Bank.	991.46
Paypal.	872.21
Total.	\$ 1863.67

I see email from Scott and Amanda we have additional shirt money on the way. Sharon and I will meet at the first of next week to create our spread sheets.  
I have not received any other request for reimbursements.  
Financial spreadsheet will be out with the minutes. Mary (note: spreadsheet will be uploaded to minutes list/card on Trello when received.
  - Co-Treasurer: Nothing to report
  - Facilities: At this time we have 70 nights reserved. After review this is about where we were in 2014
  - Merchandise  
I shipped 15 Shirts to Amanda and 14 to Kristen. I have 13 Shirts remaining which are mainly S & M. I have posted and emailed requesting for volunteers to help in Merchandise Room.  
I have requested final artwork and colors from Andy so I can place final order.  
In service, Randie

Randie did receive art work and colors from Andy on 7/13 and will be meeting with a graphic shop sometime this week  
Sent a \$26.00 request to Treasurer for reimbursement for shipping T-Shirts just before this meeting

- Technology: Vacant
- Programing: We last met on Tuesday July 5th. Still mostly focused on honing in on presenter/facilitator volunteers. Marvin and I are finalizing a spreadsheet/mail merge for the formal invite email and will be sending out the first batch of those by the end of this week. We are still lacking one or more facilitators for several workshops, and Jim and I have talked about cancelling the IT workshop on "Using Technology to Target missing members," due to lack of facilitators. We have gotten over a dozen responses from reaching out to members via eblast and a targeted email to interested volunteers, so we've made progress, will be making a few more adjustments to time slots, and substituting workshop topics if necessary. We've been in contact with NAWS about facilitating several workshops, and are also working with them on topics of interest in the upcoming cycle so they can gather input materials on several topics they are not facilitating. This has all been very exciting hearing folks' enthusiasm about participating.

Jeff S. joined us at our last Skype meeting to show us an online app option to have attendees interface with the schedule and each other throughout the weekend. He has since sent us a 2nd online option to look at that he thinks may be a better fit for us. Our overall preliminary thinking is that this would be a good event to try out this type of technology and will probably pursue using one of the options, pending discussion at the large workgroup.

Our next meetings are Tuesday July 19th, Tuesday August 2nd, and Thursday August 18th, all at 7:30pm CST via Skype.

With love and gratitude in service,  
Amanda M.

- Registration: Absent. Emailed report: 36 registered  
\$24 in new comer donations  
25 Saturday Banquets  
18 Friday Lunches  
9 mugs  
4 short sleeve t-shirts  
7 long sleeve t-shirts  
3 garage style shirts  
2 hoodies

Reminder, I will be at zone. I am driving and I have a CRV, just FYI to those who may need things carried and maybe you are choosing to fly?  
I think 2 other people are coming with me? Maybe 3... So not a lot of room but some room is better than none :-)  
ILS, Angie

- Arts & Graphics: Absent

- **Old Business**

- New volunteers – Open Positions
  - Technology & Host: Still open.
- Registration.
  - Making Available List  
Status Online: Daniel will get with Registration Chair and create a drop box for registration like last time.
  - Email Blast: He will also send another email blast out to everyone with registration flyer.
- Event Insurance: Event Insurance: Daniel will get another quote considering it is closer to the event. Last quote was \$300.00 nothing was put into the budget for this expense but we will decision again at the next meeting once he has gotten a revised quote.

- **New Business**

- Target Audience of this Symposium
  - Registration Push
- Programming
  - Events App: They are still working on this idea and looking a different app. They should have additional information at our next meeting.  
Facebook: asked members to add invite other members to our Facebook page to spread the word about this event
- Filling Responsibilities of Open Positions: Barry will continue update the website. Barry will send a report to the zones with updates on the event.

- **Next meeting:** August 3 at 7 PM.

- **Closed.**