

## Multi-zonal Service Symposium Workgroup Agenda

Wednesday 9-14-2016. 7pm CST

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- Opened with moment of silence and serenity prayer at 7:03 PM
- Members present
  - Introductions: Randie, Barry, Andy, Lucy, Mary, Matt, John, Sharon, Amanda, Pat, Scott, Daniel
  - No new members present
  - NA-versaries: None
- Approved minutes for 9-7-2016
  
- **Old Business**
  - Arts / Graphics
    - Other Arts / Graphics - Left to do: Print signs for workshops and stuff behind tables. EventsXD QR code for registration table ([www.eventsgd.com/download](http://www.eventsgd.com/download) goes to the page to get the apps for your phone). Barry will get with Jeff to put something together for EventsXD. Prices for merchandise - which needs discussing today.
  - E Mail Blast
    - One last Blast / newsletter style. Mention that we're selling out - order now. We're getting close. Reserve hotel room. Etc.
    - Registration Email Blast. We didn't get - DECIDED TO NOT SEND THE LETTER.
  - Merchandise
    - Web Site Sizes sold - taken down. Any new ones to take down. Randie got message about another shirt we are out of that we sold. 3X. Need to offer Jim B his money back. See if 2X will work, if not refund. Randie will call just to make sure if it's too late to get one.
    - Hoodie prices. Came down on hoodies to 22.21. 26 Hoodies are printed (ordered a couple extra) Working on sticky notes with names for everything that's presold. Randie will inventory old shirts. We moved to \$30 for the hoodies onsite. We'll print out signs for \$35 and \$40 for garage shirts and decide when we get there.
  - Follow up Tables
    - WSNAC - fine with suggestion of being in the hall. Taking registrations Sunday
    - WRSO - contacted and ready to go. Not bring a lot of stuff. A few service items.
  - Finalize all Locations / Times
    - Hospitality - Coffee Situation. Where do we want to station the wonderfully priced coffee that Pat got us? Wait til Thursday when we get there to decide.
    - Possibility of having volunteers hanging outside of Passport for H/A? Volunteers ready to help if needed. Possibility to go through the back way.
  - Meal Count
    - Men's lunch - 18 (sold so far 13 chicken, 4 fish, 1 veggie)
    - Women's lunch - 31 (sold so far 13 chicken, 10 fish, 8 veggie)
    - (90 total lunches.... Pat will order same proportion)
    - Banquet - 65 (order whole 100 - sold so far 35 beef, 17 pork, 13 veggie. Pat will order same proportion)
    - Friday morning numbers discussed.
  - Finalize Program - It's finalized! The herding of the cats continues. Sending updated one pager. Refilled spots backed out on. Another back out today that needs to be filled. Program committee is amazing!
  - Technology - (My computer crashed at this point and whatever was entered for the Survey/Website/EventsXD and groupme was lost.... So I'm guessing)
    - Survey. (Survey Monkey Like last year) - yes - Andy will do

- Web Site – Barry’s been working on website.
- EventsXD – Discussed above.
- GroupMe App for messages – yes go for it. Lucy will add workgroup members to groupme.

- **New Business**

- Unwanted Literature – Barry and Daniel will be responsible for telling folks unwanted lit should be removed.
- PO Box - \$90 for a year is about up, need to get for another year. All in agreement
- Daniel needs most up to date meal list.
- Dates of next MZSSNA – middle to end of October. 6 months after WSC is a big plus and we feel Sept/Oct is worth sticking with. Plains States mentioned spring of the next year or in December. Consensus is we still leave in Sept/Oct because it needs to be in this time frame. – in 2018 shoot for mid to late October.

- **Wrap Up – Ready to go?**

- Facilitator
- Co-Facilitator
- Treasurer – Getting cash when there. Got some iPads. Anyone have a Cash Drawer? Not sure, but maybe bank bags. Angie will check
- Co-Treasurer
- Facilities – We’re good.
- Host - What he needs to do gets a little clearer each day. Organized. Will fill more and more into schedule as it gets closer. Mary would like to go to store/bank before or right after lunch after arriving on Thursday.
- Merchandise - good to go
- Programing – Yep
- Registration – Yep – Does Angie need pens for registration table? Barry has a big jar he can bring some too. Angie has some also.
- Arts & Graphic – Yep, ready to go

- Next Meeting : What time do we want to meet on Thursday? Consensus is 5 pm

- Close

- Reminder to pack your card readers.