

Multi-zonal Service Symposium Workgroup Minutes

Wednesday 8-23-2017, 7pm CST

ZOOM

- **Opened with moment of silence and serenity prayer.**
- **Members present**
 - Introductions: Amanda, Angie, Beth, Cindi, Daniel, Dinie, Jim B, John, Louis, Lucy, Mary, Matt, Sam, Scott, Sharon
 - No New members present
 - NA-versaries: Sam 4 yrs, Sharon 22 yrs
 - Approved minutes for 7/12/17
- **Reports**
 - Facilitator (Daniel): Nothing to report, worked on budget/timeline.
 - Co-Facilitator (Cindi): Nothing to report
 - Treasurer (Mary): No activity since end of May. Added Paypal balance to spread sheet.
 - Co-Treasurer (Sharon): Nothing to report.
 - Facilities (Barry): Absent
 - Host (Amanda): Hello MZSS2018!
Not much new here. We are still handing out and collecting workshop topic surveys. I completed the timeline and submitted a budget. In doing the timeline, I wondered about having an MZSS presence at some of our local conventions, and throughout other regions, specifically to have a registration table, but any other forms of presence would be great too (workshops, flyers, etc). Our area's convention is at the end of February in Omaha and that would be a great opportunity to let folks know about MZSS and do pre-registrations.

Hugs, Amanda
Mary: Lonestar convention is Easter weekend
 - Merchandise (Angie): Merchandise Budget Proposed \$5,100.00
Estimated cost per shirt (not an official bid!) for keeping the gears logo just the way it was sent out in July via Daniel's email, with all the colors - \$9.50 estimated for 7 colors w/ left chest logo placement. Angie's figures were discussed.

- Programming (Scott): We last met on July 26 with 6 members present. We discussed Budget and Timeline. Budget was submitted to treasurer and Timeline was submitted to Workgroup as a working document, subject to revision as we go along.

I apologize for missing the last main meeting of the work group meeting but circumstances prevented me from attending.

PR to Professionals met Sunday evening and I am pleased that we had a good attendance and representation from all adjacent states to Omaha.

Amanda and I formulated a survey for the Regions to fill out. The link can be found on the website or at: Multi-Zonal Service Symposium of NA Workshop Survey 2018 . A hard copy will be with my report. It was distributed to the members present at the programming task group meeting, I passed out copies at Show Me Region in July but only got one back. I did let them know that they have until October Region to return the Surveys. The link was added to the Facebook page yesterday.

We had a brainstorming session about renaming tracks. It was agreed that it was important to include beginner, intermediate and advanced tracks, but came to no decisions on the names for the tracks (or if we want to have tracks at all.) There was some consensus at the previous meeting that FD and IT understood by all addicts in the same way and somewhat off putting. We have the luxury of time this cycle so we were unanimous about waiting to decide.

Cindi had proposed that we look at a you tube video <https://youtu.be/jD8tjhVO1Tc> . There was discussion about this with pros and cons expressed. It was decided to have everyone watch it on their own and we would discuss it at the next meeting.

Cindi confirmed that she had requested NA participation and she was waiting for confirmation of dates and Hotel info to submit it for NAWs News. She is to clarify whether Thursday is considered a part of the symposium or not at tonight's meeting.

Recorder possibilities-Cindi will talk to Dougie who did the first MZSS in a couple of weeks. She will also check with Dickie at the Southern Zonal Forum. We had some questions about using Gerald again.

PR to Professionals Report from Matt: They had a 2nd workgroup meeting. Nicely attended workgroup meeting – helpful input from Scott, Amanda, Marc, Barry, and others. Able to extricate promises that they would help. Talked about how to handle sending out invites and other procedural stuff. Haven't reviewed the timeline yet. Prioritizing and planning now.

- Registration (Dinie): Couple of questions. Tried to find on Trello information to help with budget. What is in the registration budget? Are there packet items? OR just copying expenses or what? She could start designing a registration form. Do we know when we'll open preregistration? Who should she go to for these types of questions?

Reply: We can talk about these questions as we talk about the budget later in the meeting. Reach out to Daniel or Angie. Mary resending last year's final financial report and Lucy will upload it to the Hand-off Trello board.

- Arts & Graphics: Open
- Technology: Open – Maybe Steve will do it (Daniel will ask). Maybe Kit (Cindi will text).

- **Old Business**

- Elections:
 - Arts and Graphics: no willingness at this time
 - Technology: no willingness at this time
- Timelines: Daniel will piece together Technology and Arts and Graphics. Need Dinie, Angie, and Barry's timelines. Not finding "timeline" doc for 2016. Amanda will send the 2014 to be uploaded to hand-off documents Timelines list on Trello. **Please get your timelines to Daniel.**

Question/comment from Cindi: If we have the flyer by November we have 1 year to register people. What else do we need done by Nov? We could have registration form/ flyer, but not have meals and all details added yet.

Amanda: To have a budget, you need to know what banquet we're having - chicken, beef?

Daniel: Last time we made decision in April about meals, so we'd have it available for WSC.

When should registration open? Who decides? We do.

- Pre MZSS events:
 - Cindi: Pre flyers available between now and first of year. Start setting up tables at events. Spinner is catchy and could sale. Attractive.
 - Question to Treasurer: What kind of money do we have for anything pre-convention?
 - Answer: We have to talk about the whole budget to talk about this. We made about \$1500 in preregistration shirts last time. We talked about not doing them in one of our meetings. We spent a bunch of money shipping them around. When Mary and Sharon put this budget together, they looked at needing to find \$500-600 in fundraising. We should probably go up on registration and

can talk about when we discuss budget. Maybe opening registration early will help getting money coming in earlier.

Amanda: Definitely need registration by end of February. Mary would love flyer and all decisions about what costs what by Jan. 1. **Everything ready to roll mid-December (on the 6th and approved at next meeting)**. Come out Jan 1 with registration. Then we have 11 months to collect money. We have 3.5 months to get it together. Let's update pre convention flyer - with save the date and when registration will be ready, etc.

Daniel - Question to Scott. Important to have something at New Year's Eve convention. Answer: yes.

Timelines and Budgets - 2 weeks from now (SEPT 6). Meeting in 4 weeks

- Budgets: Mary discussed budget. Question about 2 registration prices. Is that possible? Let's change to \$20 and \$25. Since it is in November and not September, maybe hoodies and long sleeves will sell a little better. Angie getting prices for full color and 3 color and also pocket (standard MZSS logo with shirt colors) and back design with gears. We should base numbers on 200 not 250. Since we never had more than 200 maybe we should go with 175. (100 pre, 75 onsite) We'll need to make up some money from somewhere else - merchandise - selling for a little more. We have a great logo so people will buy. Maybe get the shirts in different colors - logo black. What about a raffle - and raffle a suite for the weekend. \$5 tickets. Other ideas to raise \$1000.

Budgets/Timelines tabled til next time.

- **New Business**

- Next Meetings: Sept 27, Oct 18, Nov 15, and Dec 6 at 7 PM

- **Closed at 9:44 PM!!**

In loving service, Lucy O