

## **MZSS WORKGROUP AGENDA**

**Wednesday,**

**July 14, 2021 – 7:00 pm**

**Meeting ID: 893 0694 9518**

**Passcode: 1953**

### **Open with moment of silence, Serenity Prayer and Service Prayer**

*God, grant us the knowledge that we may serve according to your divine precepts.*

*Instill in us a sense of your purpose, make us servants of your will and grant us a bond of selflessness – that this may truly be your work, not ours - so that no addict, anywhere, need die from the horrors of addiction.*

### **Members present**

Cindi - facilliator

Dyanne S. - recorder/secretary

De L. - registration

Randie B. - facilities

Dez – co-treasurer - absent

Louis H. - programming

Marc S. - arts and graphics

Andrea L. Merchandise

John C. – host coordinator

Sharon S. - treasurer

Troy – lurker

Scott M. - lurker

Minutes accepted.

### **Reports**

Mary, Cindi, and Andrea have been emailing back and forth regarding merchandise. Andrea will give a report.

There is an RD/AD team that needs to be refunded due to changes in the positions. The refund could not be refunded through PayPal. Sharon needs a name and address to mail a check.

Virtual Registration page just states \$10 – not other information or description.

Registration:

Ordered and received white plastic bags. Registration will go in the bags. Merchandise can use what's left over. I compared my registrations with Dez's lists. There are some that are missing from my list. They may have been lost when my email debacle occurred. There's a \$251 difference. I have more than Dez has.

Louis – flights are skyrocketing.

John - does the host have anything to put in registration

Randie – we were close to our room block 2 weeks ago. There is electronic signage for each meeting/workshop room. We need to figure out how much coffee and donuts and danish for PR event. (Spanish and English)

If we want to put the program on the electronic signage, is there a deadline to get that to the hotel. Food and beverage is \$6000 commitment.

Treasurer:

Sharon – has no report.

Can De send registration to treasurer for financial stuff?

De will send it soon.

De never received the information for the people who paid cash for registration.

Dez is coming to the event!!

Programming:

See Slack for Programming report. Will be making a new spreadsheet.

Signage: We don't want signs for each workshop. We want a poster with all workshops in each room and the time. Both PR events are coming along. We don't have a head count for the PR attendance for food.

The generic logo is on the release. We just need the dates changed.

We will have flash drives for each room for the recordings.

I still have not heard from Becky. For NAWS update.

Arts and Graphics

I posted the program. First draft. We may need to go to 6 pages instead of 4. I would like to have the program printed the week before. Cindi put up a Template in Slack. Do we need an extra signage for directions/arrows.

We will need a printed and a virtual program. Louis is hoping to have the program secured by August 1. Laurie Fuller has agreed to print the programs for us. We need someone in Omaha to pick them up. Marc ordered the banner. Haven't heard from banner guy yet.

Merchandise:

Got a good deal on journals. We also got a good deal on cups. Blue cups with maroon. And white lettering. Journals will be 4 different colors. They will be pleather type material. Andrea has a list of shirt sizes from the last MZSS. And compare list with De's orders with registration.

Host:

Committee is excited about the event! Who's bringing projectors? How many laptops do we need? Who needs transportation. How many mics do we need? 2 per room, plus one for audience to pass around.

Email John to request transportation to the hotel from airport.

[najohnc@gmail.com](mailto:najohnc@gmail.com)

Registration – have we received any registrations from Mexico or other South America countries.?

Jose Luis for sure.

Are we giving out any materials for PR event? Local meeting list and PR folder with IP's, etc. Pat P. will bring the PR folder/IP.

Food? Tea, coffee, small carafe of decaf.

Pat – some of his panel went over to the Spanish PR event. And some went to the virtual PR panel.  
So – it's Pat, Jim B, Dyanne, and Marc S. Mary is available.

Does anyone want to go out for a recovery meeting Thursday or stay in for our own meeting? Randie will check with hotel for a room.

Regional Review Literature Review Chair wants permission to set up a literature table?  
Committee approved.

Do we want to put names on programs?

How do we want to market our event?

Virtual registration? What kind of information do we want on the website? Like why should people register for the virtual event? Target the Spanish population – we aren't charging for the Spanish track.

Use the blurb about “Why Register”.

We can market new members that there is this wealth of information. Email blasts need to go out. We can put out photos of merchandise that will entice people.

Signage that says Meetings are virtual as well as recorded, Please keep side conversations to a minimal.

Sharon: Do we want to keep a separate line for virtual registrations?  
YES!

How will we handle the virtual registrations? Will we email the link to those who registered? Kevin addressed it last time.

We got an email from someone about wanting to sell merchandise during alternative merchandise on Sunday. We historically have not allowed Licensed Vendors set up on Sunday. Only service bodies.

Do we have any recovery meetings on the program? 7am-8am on Friday, Saturday Sunday?

Program doesn't have any on there. Marc will add them.

Next meeting 7/28/21  
Wednesday – 7pm.