

MZSSNA MINUTES
April 20th, 2022

Open with a moment of silence, followed by the Serenity Prayer, followed by the Service Prayer.

Attendance:

Trusted Servants			Trusted Servants			Members @ Large
Chairperson	Mary B	P	PR (Local committee)	OPEN		Doug H.
Vice-Chair	Scott M.	P	Facilities	Stuart L.		Marc S
Treasurer	Sharon S.	A	Local Host	OPEN		Scott K.
Co-Treasurer	Randi B.	P				Gina M,
Recorder	Michelle B.	P				Pat P.
Arts & Graphics	Amanda M.	A				Michael F
Merchandise	Andrea	A				Laura M.
Registration	De L.	P				
Programming	Diane S.	P				
IT	Barry B.	A				

Approval of March Minutes: No objections

NA-versaries: No NA-versaries this month

Introductions were made (see members at large in attendance above)

Reports:

Chair: Met with adhoc committee that put through budget proposal, reviewed notes on PR to professionals and worked with Scott to narrow down the theme.

Vice Chair: Worked on theme. Had 9 people vote on theme. Have top 3 choices on the theme. Worked with Mary & Amanda on PR to professionals

Treasurer: No report

Co-Treasurer: Shared screen of budget. Meal prices and projected sales were brought into budget. Amount of shirts & process of shirts increased slightly and committed to doing a journal and no mug. Possibly a smaller affordable item. Conservative on shirts but may be able to be flexible if committee sees more people registering. Not much for other changes.

Merchandise: Was included on budget call. Reviewed records from previous records and made adjustments.

Facilities: Not much new to report other than what was previously

Host: Open

Registration: Raised registration price: \$30 pre-registration. \$35 at door, \$20 virtual

Programming: Meeting last Tuesday, no one attended. Had one person with interest that does not belong to the multizone. Will post meetings on ZOOM to main workgroup.

Registration: No Report

Arts & Graphics: No report

IT: First It meeting, next meeting is schedule May 15th at 9:00 am. Will post on SLACK. Talked a little about process on what they need to tackle.

- Want to post prices?
 - May want to wait until we have all together before posting.
 - Could post pricing with date of opening registration & details about brunch, dinner, etc
- Do we want to set up online registration?
 - Recommendation for payer service and decide that first before we decide as a committee.
 - Recommend we use SQUARE instead of PayPal.
 - Reporting is much better.
 - One downfall: Square will reverse charges easier than Paypal for refunds or if someone challenges a charge. Mary & Barry will work together to set up a SQUARE account
- Meeting Dates to be posted on the MZSSNA Main workgroup
- Dates of the actual event:

Recorder: Request for reports to be submitted via private message on SLACK and will be included in the minutes

Old Business

Nominations for open positions:

Host: No nominations.

PR to Professionals: No nominations. Someone from the Detroit Area that has expressed interest. Working on guidelines for that position.

PR to Professional Guidelines:

Posted on SLACK for the last week

Questions: None

Proposal: To adopt PR to professionals and add to MZSSNA Guidelines on the website: Approved with no objections
Barr to add to the MZSS NA Guidelines posted

THEME SELECTION:

- 3 responses from each person to reach the top 3 for this meeting
- Unity in Action - 6
- Service is a Gift of Love - 4
- Magic Happens in NA Service – 4

Mary added vote to Magic Happens, to have a top 2

- Voting clarification asked & clarified.

Vote for Unity in Action: 9

Magic Happens in NA Service: 4

3 abstentions

Unity in Action is the majority

Budget Approval

Posted a link in chat and/or in SLACK for review budget

Dinner Prices were posted on Slack, but had not got any responses

- Southwestern Buffet \$37 (\$46.99) Dinner option
- Luncheon portion to fit that into budget
- Lunch price served as dinner?
- \$44.45 for everything option
- Is question \$50 the price we want to operate within the budget?

Proposal: To go with the \$45 Buffet dinner. No objection noted.

- Vegetarian option will be available

Increased registration to cover Hotel cost.

Keep close tight numbers on food

Focus on Food & Merchandise

No changes at this time for the budget as posted currently.

NOTE: Chair asked for any objections to the proposed budget. 2 abstentions noted due to timeframe to review, but trust the reviewers who set the budget. Budget is approved as the working budget.

New Business:

Modified timeline

Host Committee Concerns: Timelines don't match the guidelines

- Example: Host coordinate – Create the registration flyer?
- Example: Speakers/Presents – check in =with the host coordinator? Did not make sense
- Each committee should create their own timeline

Certain things happen at certain times.

The timeline should be flexible and fluid

Host committee assist with the shuttle from the hotel. They are the first committee that contacts and directs people to where they need to be.

May be on more than one timeline

Some years may be a little different responsibility

Host facilitates the arrival and check in with the committee to let them know who all has arrived.

Committees typically work with the local committee to get things done at the local facility.

“Save the date flyers” area great idea to get out for people to not to book other events at the same time as the MZSS Event. Where/When it is. Basic flyer. Include surrounding Regions to not overlap the dates of the MZSS.

Flyer to get local Fellowship involved in the programming committee.

Suggestion: Wipe timeline and each committee look at guidelines decides what the timeline should look like for their committee

Meeting adjourned & closing 3rd step prayer led by Mary B.

Task list

- Committees Create their own timeline; reach out to previous chairs if needed
- Host timeline – Doug, Amanda, and Barry to work on host timeline
- Select name on slack – you can see all their contact information
- Contact list is posted in the minutes channel in SLACK

Next scheduled meeting: Wednesday, May 18th, 2022

Respectfully submitted by Michelle B.