

**MZSSNA MINUTES**  
**August 30<sup>th</sup>, 2023**

Open with a moment of silence, followed by the Serenity Prayer, followed by the Service Prayer.

**Attendance:**

Trusted Servants			Trusted Servants			Members @ Large
<b>Chairperson</b>	Mary B	P	<b>PR (Local committee)</b>	Mindy E.	T	Patsy P
<b>Vice-Chair</b>	Scott M.	P	<b>Facilities</b>	Stuart L.	P	Cindi B (T)
<b>Treasurer</b>	OPEN		<b>Local Host</b>	Mike F	T	
<b>Co-Treasurer</b>	Randi B.	P				
<b>Recorder</b>	Michelle B.	T				
<b>Arts &amp; Graphics</b>	Amanda M.	P				
<b>Merchandise</b>	Andrea	A				
<b>Registration</b>	De L.	A				
<b>Programing</b>	Louis H.	P				
<b>IT</b>	Barry B.	P				

**Introductions were made** (see members at large in attendance above)

**NA-versaries:** None

**Approval of August Minutes:** No objections

**Reports:**

**Chair:** Contacted Daniel and got insurance information. Will get copy of policy. Don't think it has gone up much, waiting for response. AD list is out. Have heard back from a couple of people about not getting the proposal.

Barry clarified that the proposals are there in the link and in the email. Checked with Stuart about the service office at the event & it has been confirmed.

**Vice Chair:** Posted another round of social media, will do another one this week. Emailed the most recent flier to NAWs but have not seen it posted yet. Will post something about the topics soon.

**Secretary:** No report

**Co -Treasurer:** Getting registrations. Trickle in 1-2 a day, so people are starting to make plans. Emailed Stuart about the PR event and getting literature. Have been attending the PR meeting.

**REGISTRATION:**

Sorry (not sorry) I couldn't be here for this meeting because I am in Canada! 🇨🇦 But I will see you at the next meeting. I am sending a separate sheet with the detail of what I have so far. Also, I have had a couple of strange things come up. One person ordered a shirt and gave a newcomer donation but did not register. I saw another who registered 2 times but one of the payments failed. As a result, I have only included him once on my sheet.

Below are the numbers. The first column is "since the last meeting" and the 2<sup>nd</sup> column is year to date.

	<u>THIS MONTH</u>	<u>YEAR TO DATE</u>
# of Reg:	5 \$ 180.00	50 \$1500.00
SS Tee's:	2 \$ 40.00	11 \$ 220.00
LS Tee's:	1 \$ 90.00	8 \$ 240.00
Hoodie (Zip):	\$ -0-	8 \$ 400.00
Hoodie (PO):	1 \$ 45.00	3 \$ 135.00
Garage:	\$ -0-	3 \$ 120.00
Fri Men Lunch:	\$ -0-	5 \$ 150.00
Fri Women Lunch:	3 \$ 90.00	15 \$ 450.00
Sat Banquet:	4 \$ 180.00	32 \$1440.00
Newcomer Donation:	\$ 12.00	\$ 120.00

Grand Totals: Registrations: 1,620.00 (This includes Newcomer Donations)  
Food: 2,040.00  
Merchandise 1,115.00  
Less Fees (153.57)

Total Income: \$ 4,092.41

As before, I am keeping track of all the individual orders for types of meals and sizes of merchandise.

I have ordered the lanyards, badge holders and inserts. I will turn in all receipts at the event for reimbursement.

MERCHANDISE

Short Sleeve Tees – 11					
Med- 1	Large- 3	XL- 1	2X- 4	3X- 2	
Long Sleeve Tees – 8					
Med- 1	Large- 1	XL- 2	2X- 2	3X- 2	
Pull Over Hoodie – 3					
Med- 1	Large- 1			3X- 1	
Zip Up Hoodie – 8					
	Large- 2	XL- 3	2X- 3		
Garage Shirts – 3					
Med- 1	Large- 1		2X- 1		

MEALS - 52

Mens Lunch -5	Chicken- 4	Fish- 1		
Womens Lunch- 15	Chicken- 4	Fish- 5	Vegi- 6	
Saturday Banquet – 32				

Question: When do we decide on shirts?

- Next meeting. Probably not going to drop the numbers much.
- Most people have not been buying shirts with pre-reg..
- Pre-reg & Banquet have been what is being ordered.
- People are not buying garage shirts. We might need to get something newer or different?
- Men need to buy lunches.
- Stuart how well will locals buy merchandise. Could be unpredictable. Some will sell onsite with impulse buys on a nice design.
- Might cut down the sweatshirts? Don't want to have a bunch left over and don't want to have to raise the price.
- Will watch over next couple of weeks. Mary will follow-up with Andrea

**Facilities:** Met with Mimi at Double tree. Double rooms are now available/ Shuttle now available. First priority will be air crews, then shuttle will come back. If coming in on Thursday, may need to make a reservation for a shuttle.

Will talk to her about confirming meal prices and inclusionary. Trim enough out to get to our figure. Based the number on approximately 1.00 – 1.25 over if not inclusive. WE have no room in budget to go over the budget.

- Request for total of Literature: IPs alone was \$177 and some change. No books or lit racks. Home groups have some racks we can borrow. IPs will be for handouts to professionals.
- May use local budgets to help minimize the cost to have rack.
- Basic Text, It works, Living Clean and SPAD for this event for display
- Add Guiding Principles
- Need to figure up how much coffee and Danishes to buy for the event.
- Able to serve coffee in the hospitality room
- Will need coffee at event. Perhaps 2-3 gallons and pastries in budget.
- \$500 budget for literature and food. Should be fine and not go over.

**Merchandise:** No report.

**Host:** Approximately 35 for an uber per ride. I have people or volunteers so far for tech.

- Do you need money for a supply list.
- Need to know list by next month for supplies.

**Programming:** Sent email to presenters. Slowly receiving description back. Worked up a new spreadsheet for the information. I have not reached out to the history folks yet. Local folks and the history folks will present together. Chris or Boyd – thought we would give them one of our free rooms. Louis will let them know that. Louis will talk to figure out how to incorporate the local info along with Boyd & Chris.

#### Arts & Graphics:

8/30/2023

Dear workgroup,

Tasks I worked on since last meeting:

•I made 2 flyers (for online & print) that list the workshop topics and posted them to slack.

•Andrea sent me the merchandise vendor's email and he stated he would like the files sent in vector. I was saving as SVG and it was altering the fonts and placement, so I have an email in to him asking which file types are good for him (besides SVG). I'll send overs when I hear back and can get them converted. In the meantime, I'm listing the merch descriptions with van image of what I'll email him in hopes y'all can confirm/proof I'm sending him the right colors, front/back info, etc, since we won't get a proof from him.

- 1) Regular t-shirt-- Teal Blue----72 short sleeve shirts : 2 color logo on the front and 3 color design on the back



- 2) Long Sleeve t-shirt - - Maroon--72 long sleeve shirts: 2 color logo on the front and 3 color design on the back.



3) Garage shirt --- Navy Blue---36 Garage shirts 2 color logo on the front and 3 color design on the back.



4) Hoodie pullover --- Black ---36 pull over hoodies : 3 color design (front or back, we have not decided) no logo



5) Zip Up Hoodie --- Navy --24 zip up hoodies : 2 color logo on the front no design on the back)



-I inquired with Andy in Minnesota and Mark in Arkansas (different Mark than who's doing our t-shirts). Andy didn't get back to me with a price, but said lead time is "usually 3 weeks tops," and this is Mark's response:

"A 3'x 5' banner would be \$49.50, that includes all the setup and shipping. It would be a 13 oz glossy vinyl material with welded edges and grommets. It has a full color imprint so it wouldn't matter what the background color is, the price would be the same.

Thank You, Mark Imel

Basic Stuff 4 U

812 371-9967"

He also said it takes about 3 days to ship once we approve layout.

Let me know who to proceed with.

In loving service,  
Amanda

**Consensus to order the banner:** No objections to go ahead and order the one that is \$49.50 and shipped to Mindy's house.

Who has previous banners?

Cindi has San Antonio Banner. Daniel has the other ones.

Cindi will text size of banner to Mary.

**PR to professionals:** Only thing worked on is getting people to do the workshop in September in case we need PR people to do the work after the presentation. 2 women and one guy. I have some more phone calls to make tonight & tomorrow. Need an answer on the literature packets. We are getting them from the MSO.

Save the date flyer went out last week (Aug 28<sup>th</sup> to 300 people). No responses or RSVP. Sept 17<sup>th</sup> will send out another letter with agenda and usually people start RSVP.

Mindy and Patty talked about collaboration on people learning about the PR presentations for after the event needs.

Ask regional PR person involved in presentation. Ask if can provide support to the event. Make one more effort to reach out. Area PR person has been called with no response.

- Side Note: Louis will forward Mary Richard's contact information.

**IT:** Sent out the newsletter. Need Cindi to work on the next one. If I can get it soon to work on it. Will mail in a couple of weeks, but will need it before the next meeting. One slack – New channel called “Orders”. Shows every order that comes through. The rest of the committee can see orders coming in. Does not give personal info. Updated website to newest version. Should not have issues. After event I will start posting old stuff and work more on it. May want to email again about the proposal. Have not been getting more input. Only have South Dakota as a response. Lone Star will not be on until next meeting to respond. Going to schedule a Zoom training on SLACK. On request of people who want to be the zoom person for the rooms. Mike to get Barry’s email address to contact for training / connection purposes.

Meeting adjourned & closing 3<sup>rd</sup> step prayer led by

**Next scheduled meeting:** Wednesday, September 20<sup>th</sup>, 2023 at 6:30 PM central time

- September 27<sup>th</sup>, 2023 at 6:30 PM central time
- October 4<sup>th</sup>, 2023 at 6:30 PM central time

**Reminder:** 90 minutes may not be enough time for our next few meetings 😊

Respectfully submitted by Michelle B.